

RIDGEFIELD HOUSING AUTHORITY

Minutes of meeting of June 14, 2010. Meeting called to order by Vice Chairman DeVito at 7.04 p.m. at Ballard Green, 25 Gilbert St. Ridgefield.

Attending Commissioners: Anne Morrisroe, Annemarie Roller, Catherine Potel

Also: Ellen Scott, Manager Ballard Green, Sue Nolan, Finance Administrator, Diana Burgos, Executive Director.

Visitors: Flo Colletto, Karen Van Deventer, Peg Van Deventer, Coco Barron, Jacquie Hodges and Desmond Reilly.

GUESTS: none

1. Approval of the Minutes of May 12, 2010 meeting;

Correction to a motion voted on at the May 12th, 2010 meeting, as said motion was seconded. Correction to said motion to read as follows: "Commissioner Roller made a motion to approve the proposed rent increase, seconded by Ed DeVito, Chairman Bergquist read the resolution and it was so passed".

Motion made by Commissioner Roller that minutes of May 12, 2010 meeting be approved as amended, seconded by Ed DeVito AND SO VOTED.

2. Harvey Edelstein of REDI send word that planning is ongoing with the Governors staff for the dedication ceremonies for Ballard Green, a punch list is being worked on for completion of project, landscaping almost complete, no more funds for further plantings.

3. Management Reports.

Ballard Green Management Report presented by Ellen Scott. June 1st, 78 rent letters and lease addendums were mailed. New tenant moved into Ballard Green unit A-4, 4 vacancies are expected to be filled by Aug. 1st. Problems continue with hot water. Mentor Ameti of CHFA visited on Friday June 3rd in order to become familiar with policies and procedures. Health Screening sponsored by WCAAA scheduled for June 16th.

Executive Director Burgos presented Prospect Ridge Housing report stating that a long-time Congregate Housing resident had recently passed away. There are currently four vacancies at Congregate. All re-certifications and lease addenda for Prospect Ridge have been signed.

First Selectman Rudy Marconi had lunch with Congregate residents. There are no vacancies at Moderate and Affordable and lease addenda and residents have been notified for signature. There is one vacancy at Meadows, ED Burgos reported.

Motion to accept Management Report made by Annemarie Roller, seconded by Ed DeVito.

4. Tenant Commissioner Report.

Report presented by Anne Morrisroe, Sue Nolan and Ellen Scott commended for work done during the construction project , tenants wanted to express appreciation for efforts made.

5. Treasurer's Report

Report and revised budget for next fiscal year presented by Sue Nolan who answered Commissioners questions.

Motion to accept Treasurer's reports made by Commissioner Roller, seconded by Ed Devito.

6. Communication Incoming:

DECD: An Executive copy of revised rent roll for the period of July 1st 2009 through June 30th 2010 received and approved by DECD.

CHFA: Management Plans for Ballard Green and Congregate approved, effective July 1st, 2010.

7. No new business

8. No old business

Vice Chairman DeVito announced an open session for visitors.

Coco Barron requested mediation between herself and another tenant, she was referred to the Executive Director for discussion and clarification. All visitors were reminded of the chain of command, issues/problems are to be directed to the Executive Director as a first step, issues of a personal nature should not to be brought to the Board Meetings until or unless the matter can not be settled by the Executive Director. In this particular instance neither the Executive Director nor the Board was aware of the issue.

It was voted by Vice Chairman DeVito and seconded by Annemarie Roller, to close the meeting and go into Executive Session at 7.35 p.m. for the purpose of discussing REDI. Executive Session concluded by 8.05 p.m.

It was voted by Vice chairman DeVito, seconded by Annemarie Roller for the Meeting to return to public session. There being no further business before the Meeting, the same was adjourned at 8.10.

Respectfully submitted by,

Catherine Potel, Secretary

These Minutes are a general summary of the meeting and are not intended to be a verbatim transcription.