

Ridgefield Housing Authority

Minutes of regular meeting of October 21, 2009. Meeting called to order by Chairman Bergquist at 6:03 PM in Bergquist Hall at Ballard Green.

Attending Commissioners: Anne Morrisroe, Nanette Bracken and AnneMarie Roller.

Also: Ellen Scott, Manager Ballard Green
Sue Nolan, Financial Administrator
Diana Burgos, Manager Prospect Ridge Complex

Excused: Harry Pierandri, Commissioner

Visitors: Jacquie Hodges asked the Commissioners to address the contractors on some repairs that need to be done. Visiting from Prospect Ridge were Terri Raymond, Desmond Reilly, Jacquie Hodges and Coco Barron

Table Material
Levco Energy
Housing & Community Development Magazine
NONPROFIT Advantage Magazine
ATVNonline Magazine

Agenda

Disposition

Minutes of Meeting of
September 9, 2009

Distributed & approved by Nanette Bracken^{2nd} by Anne Marie Roller, motion passed.

Management Reports

Ellen Scott
Diana Burgos
Anne Morrisroe

Ballard Green – Page 2 of minutes
Prospect Ridge – Page 3 of minutes,
Tenant Rep re: Some handicap units waiting for strips for their shower floors.

Treasurer's Report
Sue Nolan

See page 4 of minutes. Motion to approve Treasurer's Report and payments as listed made by Nan Bracken, ^{2nd} by AnneMarie Roller, motion passed

**RIDGEFIELD HOUSING AUTHORITY
PROSPECT RIDGE HOUSING
MANAGEMENT REPORT
October 21, 2009**

**Diana M. Burgos
EXECUTIVE DIRECTOR:**

Contractors are currently doing punch list items in all Prospect Ridge units. Paving and striping completed on Tuesday 10/20 with no problems.

CONGREGATE:

No vacancies. Ms. Helene Merrick passed away the first week of October while recuperating at Laurel Ridge. Her unit has not been cleaned out yet due to probate issues.

Congregate residents attended Lions dinner at Ballard Green on Tuesday October 17. good time was had by all.

Residents will have a Halloween Party on October 30th and extended an invitation to the Ballard Green residents.

RVNA held a Flu Shot Clinic on October 5th approximately 20 residents and staff received their flu shots.

Paul S., Prospect Ridge mailman, donated a cockatiel (with cage, food and toys) for the residents enjoyment.

MODERATE:

No vacancies. Exterior work is progressing.

AFFORDABLE:

No vacancies. Exterior and basement work still in progress.

MEADOWS:

No vacancies.

Treasurer's Report - October 21, 2009 Sue Nolan							
	Proj	Bank	Term	Maturity Date	Rate %	Bal as of Date	Balance
RHA-LP (Opcrating Acct) - Affordable, Moderate, Town							
Ridgefield Bank Checking Acct# 505038098	PRC	Ridge		N/A	0.100	10/21/09	13.30
Ridgefield Bank Acct#500582119 (Security-AFF/MOD/TOWN)					0.250	09/30/09	15,540.43
							13.30
RHA-LP (Ballard Green)							
Ridgefield Bank Checking Acct# 505038063	TWN	Ridge		N/A	1.130	10/21/09	10,269.98
							10,269.98
RHA-LP (Congregate)							
Ridgefield Bank Checking Acct# 505038071	REV	Ridge		N/A	0.100	10/21/09	100,516.76
Ridgefield Bank Acct#500582127 (Pet Security)	PRC	Ridge		N/A	0.250	09/30/09	1,408.50
							101,925.26
RHA-LP (CONSTRUCTION)							
Ridgefield Bank Checking Acct# 505030635	DEVB	Ridge		N/A	1.130	07/08/09	CLOSED
Ridgefield Bank Checking Acct# 505038119 LP	DEVB	Ridge		N/A	0.100	10/21/09	57,294.21
							57,294.21
						Total	169,502.75
A list of all checks issued during the month					Num of		
was distributed to each Commissioner for review:					Accounts		
LP Operating - Ridgefield Bank Cks # 1107-1135				0	CT Treasurers STIF		0.00
LP Ballard Green - Ridgefield Bank Cks # 1091-1126				0	Bank of America		0.00
LP Congregate - Ridgefield Bank Cks # 1163-1199				0	Patriot Bank		0.00
LP Construction - Ridgefield Bank Cks # 1232-1262				0	Peoples Bank		0.00
				6	Ridgefield Bank		169,502.75
				0	Union Savings		0.00
						TOTAL -	169,502.75

Communications: Incoming
State of Conn.

Dept. of Economic & Community Development/CHFA
None

Town of Ridgefield
None

New Business

Snowplowing Bid

Doug Shepherd continues to seek bids for plowing at the Ballard Green Complex

Appreciation Notes

Resident from Ballard Green, wrote to say how happy she was with her renovated apartment.

Nan Bracken's letter to the Press

RVNA Contract

Diana Burgos reviewed the contract for Assisted Living Services at Congregate.

Comm. Bracken moved approval pending review of the contract with RVNA, 2nd by Anne Morrisroe

Old Business

Laszig Fund

Letter read by Chairman Bergquist to thank the Laszig Fund for their check of \$500.00 to be used for luncheons For the residents at Ballard Green

Executive Session

Nan Bracken moved we go into Executive Session re: FOI litigation ,and WPCA discussion at 7:35 PM 2nd by AnneMarie Roller, motion passed..

Public Session

Nan Bracken moved we go back to public session at 7:52 PM, 2nd by AnneMarie Roller, motion passed.

Meeting Adjourned 7:58

Respectfully submitted by,

Ellen Scott

Harry Pierandri, Secretary

NOTE: Anyone requiring special accommodations due to disability is asked to contact the Ridgefield Housing Authority Office at 203-438-9845 between the hours of 9 – 3 PM.